

Billinge Chapel End Parish Council Minutes of Estimates Committee held on 21st January 2019

Present; Councillor N Smith (Chairman)
Councillors B Bradbury, D Clift, A McCormack, D McDonnell, S
Murphy, S Rahman
T Kelly (Clerk to the Council)

No 1 Apologies

Apologies for absence were received from Councillor K Cleary and M Flynn.

No 2 Declaration of interest from Members

Cllrs Bradbury and McDonnell declared non-pecuniary interests in item 4, as school governors.

No 3 Exclusion of Press and Public

Resolved: In view of the confidential nature of the matters being discussed, the press and public should be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960.

No 4 Budget and Precept

The Clerk set out how the budget was prepared, and the assumptions made. Members discussed the detailed budget and agreed to include additional sums for schools to maintain planters (£1,000) and support to parents during summer holidays (£1,000).

Resolved: The Committee makes the following recommendations to the Parish Council:

- Budgeted net expenditure should be £49,950 in 2019/20 (details attached).
- The Parish Council should precept the sum of £47,541 (£23.50 per council tax bill) on St Helens Council for the financial year 2019/20, for expenditure to be incurred. (Councillors noted there has been no increase in the precept for 10 years).
- Charges for the use of the Public Hall should remain unchanged.
- The Clerk's and Cleaner's salaries should be increased in line with the national pay award; estimated costs of this are included in the budget.

Details of the budget and charges are attached.

**BILLINGE CHAPEL END PARISH COUNCIL
AGREED BUDGET 2019/20**

	Budget	Year-end forecast	Estimate
	2018/19	2018/19	2019/20
Staff Costs			
Clerk	14,962	14,962	15,262
Clerk's superannuation	3,631	3,631	3,702
Cleaner	4,140	4,456	4,693
Employer's national insurance	909	902	944
Employee expenses	113	50	60
	23,755	24,001	24,661
Administration			
Stationery, postage	206	150	153
Audit	300	300	300
Subscriptions	834	834	853
Chairman's Allowance	600	600	600
Members expenses	21	21	21
Miscellaneous	532	532	544
Telephone and internet	278	430	440
Insurance	1,188	1,173	1,200
Conferences/training	103	103	105
Elections	0	0	4,600
Photocopying	82	70	72
Publications (Beacon)	567	300	307
Information Technology	309	309	316
	5,020	4,822	9,511
Public hall			
Repairs and maintenance	1,289	1,000	1,023
Cleaning materials	31	40	41
Water	588	588	602
Electricity and gas	900	900	921
General improvements/major repairs	309	200	205
	3,117	2,728	2,792
Less public hall income	(5,000)	(5,800)	(5,500)
	(1,883)	(3,072)	(2,708)
Other expenditure			
Dam Slacks - maintenance/Health and Safety	1,653	1,653	1,691
Millennium Gardens - maintenance/Health and Safety	630	630	644
Millennium Garden - PWLB loan	4,026	4,026	4,026
Barrier Baskets	1,339	1,218	1,246
Improvements in the parish	3,200	6,283	8,154
	10,848	13,810	15,761
Section 137 expenditure			
Grants and other payments	2,000	3,500	2,400

School poster competition	345	345	345
	2,345	3,845	2,745
Other income	(157)	(20)	(20)
Transfers from Reserves			
General Reserves	0	(5,523)	0
Net expenditure	39,928	37,863	49,950

AGREED PUBLIC HALL CHARGES 2019/20

	Public Hall – cost per session (up to 3 hours)
Community groups	No charge
Not-for-profit users	£20.00
Occasional users	£20.00
Commercial users	£48.00
Children’s parties	£30.00

The Clerk has discretion to vary the amounts payable where this is beneficial to the Parish Council.