



Billinge Chapel End Parish Council

Public Hall, Pingot Road, Billinge, WN5 7LX

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14 May 2019

Members are summoned to attend a meeting of Billinge Chapel End Parish Council. This will be held at the Public Hall, Pingot Road, Billinge, on Monday 20th May 2019 at 7.30pm.

Please note that Council meetings are now filmed.

Tom Kelly, Clerk to the Council

AGENDA

ANNUAL MEETING

- 1 To elect the Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office.
- 2 To elect the Vice Chairman of the Council.
- 3 To receive acceptance of office forms from all councillors.
- 4 To appoint members to serve on Council committees and other bodies (see attached list).
- 5 To agree delegation arrangements for urgent decisions.
- 6 To review and approve Standing Orders and Financial Regulations for the Parish Council.
- 7 To review and consider any amendments to Council policies:
 - Accessibility charter
 - Code of Conduct
 - Complaints procedure
 - Co-option arrangements
 - Disciplinary procedure
 - Environmental Policy
 - Filming protocol

- Grant awarding policy
 - Grievance procedure
 - Publication scheme
- 8 To review the Council's asset register and deeds, including insurance arrangements.
- 9 To agree dates and times of ordinary meetings of the Council and Committees for next year (proposed dates attached).
- 10 To review and approve the Annual Return for 2018/19:
- a - consider and approve the Internal Audit Report
 - b - consider and approve the Annual Governance Statement
 - c - consider and approve the Accounting Statements.

PUBLIC SESSION

Please note that Council meetings are now filmed.

The public may speak on any other matters of concern, but the Council may not make any lawful decision during this session.

Statement (if any) by Merseyside Police.

ORDINARY BUSINESS

- 11 To receive any apologies for absence.
- 12 To receive any declarations of interest from members.
- 13 To approve the minutes of the last meeting of the Council, held on 15th April 2019 (attached), as a correct record.
- 14 To consider the Council's response to planning applications:
- P/2019/0274/HHFP 8 Myrtle Grove (Two storey side and single storey rear extension)
 - P/2019/0313/FUL Unit F1, Belvedere Barn Estate, Crank Road (Part demolition of store and erection of new build workshop on existing hard standing - including housing existing workshop)
- 15 Financial Matters
- To resolve to pay the accounts payable (list attached)
 - To confirm action to be taken on unpaid debts.

- 16 To consider and agree any amendments to signatories for the Council's bank account.
- 17 To consider heritage issues including the Stork Inn and a possible conservation area.
- 18 To consider whether to hold a play scheme in Billinge during the summer holidays.
- 19 To consider attendance at various training events and conferences for councillors and the Clerk.
- 20 Clerk of the Council's report (attached for information only)
- 21 To consider whether, under the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from the meeting during the following item of business as publicity may be prejudicial to the public interest because of its confidential nature.
- 22 To consider decisions arising from the proposed sale of the Public Hall and purchase of a new Hall.

Likely date of next meeting –Monday 18th June 2018 at 7.30pm (Public Hall, Pingot Road)