

## **Billinge Chapel End Parish Council Minutes of Council Meeting held on 16<sup>th</sup> January 2017**

Present; Councillor T McEvoy (Chairman)  
Councillors B Bradbury, D Clift, H Craig, P Roberts, N Smith  
T Kelly (Clerk to the Council)

*A number of issues were raised by residents in the public session, including the proposed play area, the recent planning application at Barrows Farm and the pothole outside the shops. The Police report was also discussed.*

### **No 91**

#### **Apologies**

Apologies for absence were submitted and accepted on behalf of Councillors K Cleary and D McDonnell.

### **No 92**

#### **Declaration of interest from Members**

No declarations of interest were made.

### **No 93**

#### **Minutes of last meeting**

Resolved: The minutes of the meeting of the Council held on 19<sup>th</sup> December 2016 were confirmed as a true record and signed by the Chairman.

### **No 94**

#### **Planning Applications**

Resolved: The Clerk should inform St. Helens Council that the Council raises no objection to the following applications:

<b>Reference</b>	<b>Address</b>
P2016/0912	25 Coultshhead Avenue
P2016/0913	55 Royden Road
P2016/0920	65 Rainford Road
P2017/0003	33 and 34 Coultshhead Avenue
P2017/0004	65 Windsor Road

### **No 95**

#### **Financial Matters**

Resolved:

The Council received and noted the budget monitoring report to 31 December 2016. There were no issues arising from this.

The Council authorise the payment of accounts numbered 97 to 106 for the total sum of £5,750.69 (attached).

### **No 96**

#### **Consultation on St Helens Local Plan Preferred Options**

Councillor Bradbury reported on the recent meeting for parish councils and outlined key

considerations. He also thanked representatives of Save Our Village for raising awareness and encouraging residents to respond to the consultation.

It was resolved that the Clerk should write to St Helens Council objecting to the proposals within the Local Plan Preferred Options consultation. He should highlight key concerns including the infrastructure problems likely to arise should the proposals be implemented.

#### **No 97**

##### **Budget, Precept and Charges for 2017/18**

After discussing the recommendations of the Estimates Committee meeting, the Council resolved the following:

- Budgeted net expenditure will be £41,855 in 2017/18 (details attached).
- The Parish Council precept the sum of £47,658 (£23.50 per council tax bill) on St Helens Council for the financial year 2017/18, for expenditure to be incurred. The precept has not increased from last year.
- Charges for the use of the Public Hall will remain unchanged.
- Any surplus of receipts over payments will be transferred to the General Fund Reserve at 31 March 2018.
- The Clerk's and Cleaner's salaries should be increased in line with the national pay award, as set out in the attached budget report.

#### **No 98**

##### **Vandalism Incidents**

Cllr Smith reported that he had contacted Sergeant Hilton from Merseyside Police. They are continuing to investigate these incidents but no specific individuals have been identified so far. They have however identified an individual who rides a bicycle dangerously on Main Street and will be visiting them.

#### **No 99**

##### **Co-option of a new councillor**

Resolved: It was proposed and agreed that Sue Murphy should be co-opted as a Parish Councillor (For 5; Abstain 1). The Clerk will write to Councillor Murphy and make the necessary arrangements.

#### **No 100**

##### **Clerk's Report**

Resolved: The Clerk's report for January is received and noted. The Clerk noted planned improvements to the Council's website and the increased usage of the Public Hall.

**PARISH COUNCIL OF BILLINGE CHAPEL END**  
**ACCOUNTS FOR PAYMENT**  
January 2017

<b>No.</b>	<b>Name</b>	<b>Purpose</b>	<b>Amount</b>
97	British Telecom	Broadband charges (DD)	13.20
98	British Telecom	Telephone charges (DD)	53.89
99	Unity Trust Bank	Bank Charges (Sept – Dec 2016)	18.00
100	Zurich Municipal	Insurance premium for 2017/18	1,129.26
101	P. Kelly	Monthly Wage	261.69
102	T. Kelly	Monthly Wage	847.50
103	HMRC	Income tax and national insurance	431.53
104	Merseyside Pension Fund	Employer and employee contributions	317.10
105	Contract Natural Gas Ltd	Gas supply (DD)	70.43
106	St Helens Council	Grounds maintenance at Public Hall, Dam Slacks and Millennium Garden	2,608.09
		<b>TOTAL</b>	<b>£5,750.69</b>

## AGREED BUDGET 2017/18

	<b>Budget 2016/17</b>	<b>Year-end forecast 2016/17</b>	<b>Estimate 2017/18</b>
<b>Staff Costs</b>			
Clerk	14,423	14,512	14,669
Clerk's superannuation	2,942	2,961	2,992
Cleaner	3,733	3,933	4,058
Employer's national insurance	865	881	891
Employee expenses	170	120	121
	<b>22,133</b>	<b>22,407</b>	<b>22,731</b>
<b>Administration</b>			
Stationery, postage	404	320	324
Audit	300	300	300
Subscriptions	865	799	809
Chairman's Allowance	600	600	600
Members expenses	80	50	51
Miscellaneous	376	452	457
Telephone and internet	298	297	301
Insurance	1,107	1,129	1,143
Conferences/training	116	116	117
Elections	0	0	0
Photocopying	79	79	80
Publications (Beacon)	1,010	600	607
Information Technology	177	205	207
	<b>5,412</b>	<b>4,947</b>	<b>4,996</b>
<b>Public hall</b>			
Repairs and maintenance	1,768	1,500	1,518
Cleaning materials	105	105	106
Water	485	480	486
Electricity and gas	900	900	900
General improvements/major repairs	2,020	500	506
	<b>5,278</b>	<b>3,485</b>	<b>3,516</b>
Less public hall income	<b>(2,400)</b>	<b>(2,200)</b>	<b>(2,400)</b>
	<b>2,878</b>	<b>1,285</b>	<b>1,116</b>
<b>Other expenditure</b>			
Dam Slacks - maintenance/H&S	1,236	1,186	1,200
Millennium Gardens - maintenance/H&S	1,003	596	603
Millennium Garden - PWLB loan	4,026	4,026	4,026
Barrier Baskets	1,104	1,181	1,195
Improvements in the parish	23,200	21,371	3,800
	<b>30,569</b>	<b>28,360</b>	<b>10,824</b>
<b>Section 137 expenditure</b>			
Grants and other payments	2,000	2,000	2,000
School visits	354	0	0
School poster competition	375	345	345

	<b>Budget</b>	<b>Year-end</b>	<b>Estimate</b>
	<b>2016/17</b>	<b>2016/17</b>	<b>2017/18</b>
Other income	2,699	2,345	2,345
	(157)	(157)	(157)
<b>Transfers from Reserves</b>			
General Reserves	(20,000)	(21,371)	0
<b>Net expenditure</b>	<b>43,534</b>	<b>37,816</b>	<b>41,855</b>

### **PUBLIC HALL CHARGES 2017/18**

	<b>Public Hall – cost per session (up to 3 hours)</b>
Community groups	No charge
Not-for-profit users	£20.00
Occasional users	£20.00
Commercial users	£48.00
Children's parties	£30.00

The Clerk has discretion to vary the amounts payable where this is beneficial to the Parish Council.