

Billinge Chapel End Parish Council Minutes of Council Meeting held on 20th February 2017

Present; Councillor T McEvoy (Chairman)
Councillors D Clift, H Craig, D McDonnell, S Murphy, P Roberts, N
Smith
T Kelly (Clerk to the Council)

The Police report was presented by PC Beardsworth. She noted an increase in anti-social behaviour using bikes and asked for incidents to be reported. This may be included in the next issue of the Beacon.

A number of issues were raised by residents in the public session, including the co-option of councillors, the impact of St Helens Council spending cuts on Billinge (this will be a future agenda item and the Clerk will obtain a report on this), the current Barrows Farm planning application and the proposed re-designation of this area in the local plan, and a suggestion to postpone large items of expenditure.

No 101 Apologies

Apologies for absence were submitted and accepted on behalf of Councillors B Bradbury and K Cleary.

No 102 Declaration of interest from Members

No declarations of interest were made.

No 103 Minutes of last meeting

Resolved: The minutes of the meeting of the Council held on 16th January 2017 and the Estimates Committee held on 16th January 2017 were confirmed as a true record and signed by the Chairman.

No 104 Planning Applications

Resolved: The Clerk should inform St. Helens Council that the Council raises no objection to the following applications:

| Reference | Address |
|------------------|--|
| P2017/0049 | Petrol Station, 215 Main Street (the response will query the location of the disabled parking bay) |
| P2017/0081 | Spar, 1 Rainford Road |
| P2017/0085 | Petrol Station, 215 Main Street |

Resolved: The Council agreed unanimously that the Clerk should inform St. Helens Council that it objects to application P/2017/0108/FUL (Barrows Farm, Carr Mill Road) and the retrospective application for the erection of hardstanding for the storage of plant and machinery. It has concerns, particularly about safety resulting from this development.

No 105**Financial Matters**

Resolved: The Council authorise the payment of accounts numbered 107 to 121 for the total sum of £3,519.47 (attached). This includes on payment made under s.137 of the Local Government Act 1972 (no. 117).

No 106**Commemorating 100 years since the end of WW1**

Resolved: The Council wishes to be part of the commemoration and remembrance of the end of the WW1 on the 11th November 2018. A small working group of councillors and residents should be established to organise this. Councillors Roberts, Craig and Murphy will be the Council's representatives on the group.

In addition, the Clerk should write to St Helens Council (Events Team) setting out the proposal and asking for their support with this.

No 107**Primary Schools' Cultural Experience**

Resolved: Councillors Roberts, Clift and McDonnell will develop ideas and arrangements, in agreement with each school. It was agreed that the 'experience' should be a new item that is additional to existing provision. Once developed, arrangements should be reported to the Council for approval.

No 108**Analysis of Parish Survey**

Resolved: The Clerk will analyse responses from the survey and prepare a report for the Council.

No 109**Internal Audit Arrangements 2016/17**

Resolved: The Council has considered the 'review of effectiveness' and has identified no concerns from this. It notes this review provides assurance about the effectiveness of internal control and that this will be reflected in the Annual Governance Statement at the year end.

The Council notes and approves the Engagement Letter and Work Plan for the internal auditor for 2016/17.

The Council confirms that it wishes to continue with the current internal audit arrangements in 2017/18, where the audit will be carried out by an experienced clerk from another parish council.

No 110**Risk Assessment 2016/17**

Resolved: The Council has reviewed the report on risk assessment and is satisfied it is taking appropriate steps to manage the risks it faces. It was agreed that the Clerk should arrange to open an account with another financial institution.

No 111**Change of Date for April Council Meeting**

Resolved: The Council suspends Standing Order 5j ix to allow it to consider changing the date of the Council meeting in April 2016. The Council agrees to change the date of the meeting to Monday 10th April (7.30 pm).

No 112

Outreach Policy

Resolved: The updated policy is approved.

No 113

Clerk's Report

Resolved: The Clerk's report for February is received and noted.

No 114

Exclusion of Press and Public

Resolved: In view of the confidential nature of the matters being discussed, the press and public should be excluded from the meeting under the Public Bodies (Admission to Meetings) Act 1960.

No 115

Offer from a Local Organisation

The Council has been approached by a local organisation and it was agreed to follow this up by obtaining further details. This will be discussed at a future Council meeting (under Part II) if and when proposals become more concrete.

Chairman

20 March 2017

**PARISH COUNCIL OF BILLINGE CHAPEL END
ACCOUNTS FOR PAYMENT**

February 2017

| No. | Name | Purpose | Amount |
|------------|---|---|------------------|
| 107 | British Telecom | Broadband charges (DD) | 13.20 |
| 108 | P. Kelly | Monthly Wage | 261.69 |
| 109 | T. Kelly | Monthly Wage | 847.50 |
| 110 | HMRC | Income tax and national insurance | 431.53 |
| 111 | Merseyside Pension Fund | Employer and employee contributions | 317.10 |
| 112 | Contract Natural Gas Ltd | Gas supply (DD) | 85.30 |
| 113 | R Bleakley | Website hosting and maintenance | 175.00 |
| 114 | Triprint | Printing Billinge Beacon | 259.00 |
| 115 | Arena Group Ltd | Photocopying charges | 19.85 |
| 116 | St Helens Council (payable to T Kelly) | Pre-application planning advice | 96.00 |
| 117 | Princes Trust (payable to St Helens college) | Grant under s137 of Local Government Act 1972 (re delivery of Beacon) | 200.00 |
| 118 | United Utilities | Waste and wastewater (DD) | 64.52 |
| 119 | British Gas | Electricity charges (DD) | 80.85 |
| 120 | Cannon (OCS Group UK Ltd) | Sanitary services | 94.68 |
| 121 | Lancashire Association of Local Councils | NALC and LALC subscriptions | 573.25 |
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| | | TOTAL | £3,519.47 |