



Billinge Chapel End Parish Council

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08 May 2017

Members are summoned to attend a meeting of Billinge Chapel End Parish Council. This will be held at the Public Hall, Pingot Road, Billinge on Monday 15th May 2017 at 7.30 pm.

Tom Kelly, Clerk to the Council

AGENDA

ANNUAL MEETING

- 1 To elect the Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office
- 2 To elect the Vice Chairman of the Council
- 3 To appoint members to serve on Council committees and other bodies (see attached list)
- 4 To agree delegation arrangements for urgent decisions
- 5 To review and approve Standing Orders and Financial Regulations for the Parish Council
- 6 To review and consider any amendments to Council policies:
 - Complaints procedure
 - Freedom of information publication scheme
 - Grant awarding policy
 - Disciplinary procedure
 - Grievance procedure
 - Code of Conduct
- 7 To review the Council's asset register and deeds, including insurance arrangements.

8 To agree dates and times of ordinary meetings of the Council and Committees for next year (proposed dates attached)

9 To review and approve the Annual Return for 2016/17:

- consider and approve the Internal Audit Report
- consider and approve the Annual Governance Statement
- consider and approve the Accounting Statements.

PUBLIC SESSION

The public will be allowed to speak on any matters of concern but the Council may not make any lawful decision during this session.

Statement (if any) by Merseyside Police.

ORDINARY BUSINESS

10 To receive any apologies for absence.

11 To receive any declarations of interest from members.

12 To approve the minutes of the last meeting of the Council on 10th April 2017 (attached) as a correct record.

13 To consider response to planning applications:

- P/2017/0296/S2DPA 1st Floor 190 Main Street (Prior approval for change of use from retail to residential)
- P/2017/0312/HHFP 75 Upholland Road (Single storey rear extension)
- P/2017/0320/HHFP 22 Carr Mill Crescent (Single storey rear extension with alterations to raise height of existing roof along with conversion of existing garage)
- P/2017/0325/HHFP 127 Main Street (Extension of existing garage to front of property)
- P/2017/0353/HHFP 26 Coultshhead Avenue (Extension of front and rear dormers with addition of pitched roofs and the erection of a single storey rear extension with balcony above enclosed by brick pillars)
- P/2017/0376/TPO 17C St Marys Avenue (Works to trees covered by a tree preservation order to fell 1 cherry tree (T12) and prune and remove minor branches of 1 beech (T11) and crown lift 3 birch.

- 14 Financial Matters
- To resolve to pay the accounts payable (list attached)
- 15 To consider adding signatories for the Council's bank account.
- 16 To consider whether to hold a play scheme in Billinge during the summer holidays.
- 17 Clerk of the Council's report (attached for information only)
- 18 To consider whether under the Public Bodies (Admission to Meetings) Act 1960, the public and press should be excluded from the meeting during the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.
- 19 To consider further information on an offer from a local organisation.