

## **Billinge Chapel End Parish Council Minutes of Council Meeting held on 16<sup>th</sup> October 2017**

Present; Councillor N Smith (Chairman)  
Councillors B Bradbury, K Cleary H Craig, M Flynn, A McCormack, D  
McDonnell, S Murphy  
T Kelly (Clerk to the Council)

*A number of issues were discussed in the public session including the benefits of training, contact details, filming of meetings and the proposed Public Spaces Protection Order. In addition issues were raised about the proposed play area at Douglas Avenue and a list from the Planning system, showing the number of objections, was handed to councillors. No police report was received.*

### **No 74**

#### **Apologies**

Apologies for absence were received from Councillor Clift.

### **No 75**

#### **Declaration of interest from Members**

No interests were declared.

### **No 76**

#### **Minutes of last meeting**

Resolved: The minutes of the meeting of the Council held on 21<sup>st</sup> August 2017 were confirmed as a true record and signed by the Chairman.

### **No 77**

#### **Planning Applications**

Resolved: The Clerk should inform St. Helens Council that the Council raises no objection to the following applications:

<b>Reference</b>	<b>Address</b>
P2017/0768	21 Brownheath Avenue
P2017/0780	21 St Marys Avenue*

\*The Clerk will ask St. Helens Council to consider possible terracing and the impact on neighbouring properties.

### **No 78**

#### **Financial Matters**

Resolved: The Council received and noted the budget monitoring report to 30<sup>th</sup> September 2017. There were no issues arising from this.

Resolved: The Council agrees to make a grant of £100 under s137 of the Local Government Act 1972 to the Monday Club, towards the cost of a Christmas meal and entertainment.

Resolved: The Council authorise the payment of accounts numbered 58 to 72 for the total sum of £7,768.73 (attached). This includes one payment under s137 of the Local Government Act 1972 (no. 72).

**No 79****Councillors' Contact Details**

Resolved: The Council agreed to provide more contact details so they can be contacted by residents more easily. The Clerk will prepare a template for councillors to complete showing the information they wish to show on the website and on notice boards.

**No 80****Filming Council Meetings**

Resolved: It was agreed to adopt the proposed Protocol for Filming and Recording of Council Meetings. This will include the following specific decisions:

- The Council summons will state that the meeting is being filmed and there will also be a sign showing this in the Public Hall. The Chairman will also announce that the meeting is being filmed at the beginning of each meeting
- Recordings of meetings will be kept for the Council's term of office
- Residents may opt out of being included in the audio recording should they ask a question. The attendance sheet and question sheet will have a tick box to show this.

As the recordings of previous meetings did not follow the proposed procedures, it was agreed to destroy them.

(The Chairman checked with the two residents who had asked for copies of the recording and both were happy for the recordings to be destroyed without them receiving a copy).

**No 81****Planning application for Proposed Play Area**

Resolved: It was agreed that the Clerk should withdraw the current planning application, make appropriate adjustments and re-submit a revised application (for – 7; abstain – 1).

*(The Chairman allowed a further public session on this matter and several residents expressed their concerns).*

**No 82****Remembrance Services**

Councillors noted the arrangements being made for the Children's Act of Remembrance on 10<sup>th</sup> November.

Resolved: The Clerk should make arrangements for a buffet following the Remembrance service on 12<sup>th</sup> November, including sending out invitations.

**No 83****Appointments**

Resolved: Councillor Smith is appointed editor of the Billinge Beacon. No representative is appointed to St Helens Sports Council.

**No 84****Consultation on Proposed Public Spaces Protection Order (Dog Control)**

Resolved: The Clerk will respond to the consultation expressing the Council's support for the proposals.

**No 85**

**Clerk's report**

Resolved: The Clerk's report for October is received and noted.

Chairman

20<sup>th</sup> November 2017

**BILLINGE CHAPEL END PARISH COUNCIL  
ACCOUNTS APPROVED FOR PAYMENT  
September 2017**

<b>No.</b>	<b>Name</b>	<b>Purpose</b>	<b>Amount</b>
58	British Telecom	Broadband charges (DD)	13.20
59	British Telecom	Telephone charges (DD)	54.71
60	Unity Trust Bank	Service charge (June – Sept 2017)	18.00
61	P. Kelly	Monthly Wage	338.15
62	T. Kelly	Monthly Wage	856.23
63	HMRC	Income tax and national insurance	370.14
64	Merseyside Pension Fund	Employer and employee contributions	359.39
65	Contract Natural Gas Ltd	Gas supply (DD)	19.83
66	Public Works Loans Board	Loan repayment for Millennium Garden (DD)	2,013.08
67	Parkinson Property Consultants Ltd	Valuation fees	960.00
68	United Utilities	Wastewater (DD)	166.34
69	Hoyles Fire and Safety	Servicing fire equipment and new extinguisher	420.97
70	Neil Smith	Chairman's Allowance	600.00
71	St Helens Council	Barrier baskets	1,478.69
72	Monday Club	Grant under s137 of Local Government Act 1972	100.00
			<b>£7,768.73</b>