



Billinge Chapel End Parish Council

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27 September 2022

Members are summoned to attend a Parish Council Meeting of the Billinge Chapel End Parish Council, on Monday 3 October 2022 at 7.30pm.

This will be held in The Public Hall, 216 Main Street, Billinge WN5 7PE.

Hazel Broatch

Clerk to the Council

PUBLIC SESSION

1. Statement (if any) from Merseyside Police
2. Statements (if any) from Borough Councillors Betts, Murphy and Peers
3. The public may speak of any matters of concern, but the Council may not make any lawful decision during the public session. The public cannot take part at any other time in the meeting.

Please note that Council Meetings are filmed.

AGENDA

1. **To note** Cllr J Barnes is in the Chair for this meeting following consultation with all Parish Councillors.

To receive any apologies for absence and approve reasons for absence.

2. **To receive** any declarations of interests from Members.

3. **To approve** the minutes of the meeting held on 18 July 2022 (attached) as correct record and **to note** the verbal report from the Clerk on progress with the Action Log.

4. **Library Service**

4.1. **To note** report (attached) from Working Group and **to resolve** whether to approve the proposals for the short/interim period.

4.2. **To note** report (attached) and **to resolve** whether to investigate and report back in more detail on the implications of setting up a community library service for the long-term.

5. **Flooding**

To note verbal report updating on any action reported to the Parish Council by St Helens Council.

6. **Road Safety**

6.1 **To note** report (attached) from Chairman and **to resolve** whether to approve recommendations and expenditure.

6.2 **To note** verbal report from Cllr A Armstrong and **to resolve** whether to support her request that the Parish Council write to St Helens Council to request drop-off lines in Carr Mill Road in the vicinity of Nugent School.

7. **Billinge Medical Practice**

To note verbal reports on Patient Participation Group Meeting; the meeting with Clinical Commissioning Group; and the latest letter to patients from Practice Doctors.

8. **Community Governance Review**

To note that St Helens Council are undertaking a review of the Parish Councils within the Borough. They held a meeting (open to all the public) in The Public Hall on 26/9/22 to explain the process. They advised that the first stage would be that they would be consulting in a variety of ways (both qualitative and quantitative) with electorate and

other interested parties during the period from 3 October 2022 to 30 December 2022.

9. Food Banks

To resolve whether to set up a Working Group to look at food bank options for over the winter period of 2022 with aim for it to report back to the Meeting on 17 October 2022.

10. Events

10.1. **Open Mike Night – to note** that the event raised £1,300.00. St Aidans Church have written to thank the Parish Council. This event enabled the Church to reach its target of £15,000 which will allow repairs to be made to the organ which was installed (along with the village war memorial) in 1922 to commemorate all those who gave their lives in the First World War.

10.2. Remembrance Events 2022

10.2.1. **To resolve** whether to arrange a Children's Remembrance Service at the memorial garden for Friday 11 November 2022 and provide refreshments for children who attend;

10.2.2. **To resolve** whether the Parish Council will send representatives to the Remembrance Service at St Aidans Church at 4pm on Sunday 13 November 2022 and **to note** this service will also celebrate the memorial's 100th Anniversary.

10.2.3. **To resolve** whether the Parish Council will provide a cold buffet to invited guests after the Remembrance Service.

10.2.4. **To resolve** whether to put up Remembrance Poppies on lampposts on Main Street and if so, who will do this – normally done week or two before Remembrance Week.

10.2.5. **To note** Clerk will order wreaths, poppies etc so they are available if above are approved.

10.3. Christmas Events 2022

10.3.1. **To note** that Billinge Residents Association has advised the Clerk that are planning to organise the Christmas Tree Lighting Event (9 December 2022) and that they would like to use the Public Hall (as they have done in the past) to provide entertainment and refreshments to all those who attend.

10.3.2. **To resolve** whether to hold the annual Parish Council Christmas Window Competition and if agreed to authorise the Clerk to leaflet local businesses.

10.3.3. **To resolve** whether to hold the Parish Council School Christmas Poster Competition and **to note** that the budget includes for cost of prizes to pupils.

10.4. **Calendar of Events – to resolve** whether to approve the Calendar of Events from the Events Co-ordinating Group.

11. Review of Appointments

Events Coordinating Group – Cllr S Murphy has advised that she understood that she had been nominated to join this group but it was not minuted. **To resolve** whether to approve this appointment.

12. Parish Council Surgeries

To resolve whether to continue with the surgeries and if so, on what frequency.

13. Green Spaces

13.1. **Billinge In Bloom – to resolve** whether to approve that a space be identified for the planting of bulbs in the Millennium Garden and that The Public Hall allocate a space for the storage of litter pickers.

13.2. **Dam Slacks Play Ares – to note** that St Helens Borough Council has confirmed that they undertake play area inspections and an annual inspection is done by their insurance company. These costs are included in the Service Level Agreement. Any additional one-off repair/replacement costs are notified to the Parish Council for agreement or otherwise.

13.3. **Planters – to note** that Borough Councillor Peers has advised the Chairman that planters in Billinge have been approved for winter planting in October 2022 and Summer planting in 2023 and will be paid out of the Council Improvement Fund.

14. Financial Matters

14.1. **To note** agreement (Minute 44) to fund up to £250.00 for food/publicity for the “Open Mike” event and **to resolve** that this is agreed. Payment for publicity (£65.00 including VAT) is listed on Schedule of Payments for September 2022).

14.2. **To resolve** whether to authorise the payments on the attached Schedule of Payments for September 2022 (VN45-58 totalling £7,870.98) and **to note** that (in

light of cancellation of scheduled meeting on 19 September 2022) VN 45-56 were paid on 20 September 2022.

14.3. **To note** that there was a typing error on the Schedule of Payments for July 2022. VN 32 should have read £125.82 not £125.00 and this means the total payments were £6,255.99 not £6,255.17. The payment was made by Direct Debit and therefore the supplier was paid the correct amount.

14.4. **To note** if any bids for community projects have been received (agreed at Parish Council Meeting 18 July 2022) and **to resolve** whether to approve or not. In her absence for ill health the Clerk/RFO understands that £600.00 is being vired from the budget line for Chairman's Allowance for this purpose and that the community were invited to make bids for funding on Billinge Community Facebook Page.

14.5. **To note** that Zurich Insurance have approved the claim in full for the stone wall repairs.

14.6. **To note** that the Parish Council has received the final settlement of £3,812.95 from the estate of the late James Doyle. This takes the total received to £33,979.61. **To resolve** whether to take any further action in recognition of this settlement.

14.7. **To note** the conclusion of the Audit 2021-22 and that the Notice of Conclusion of Audit 2021-22 has been made available for inspection for 14 days from 27 September 22 to 11 October 22 (inclusive). This right has been advertised on the website and noticeboards.

15. Planning

To resolve whether to submit any observations:

P/2022/0653/HHPA

1 Wigan Road

Prior approval for single storey flat roof rear extension, projecting 8m from the rear , 3.8m maximum height and 3.8m at the eaves.

16. Clerks Report – to note for information only

The next meeting of the Parish Council will be Monday, 17 October 2022 at 7.30pm in The Public Hall

