



Billinge Chapel End Parish Council

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13 December 2022

Members are summoned to attend a Parish Council Meeting of the Billinge Chapel End Parish Council, on Monday 19 December 2022 at 7.30pm.

This will be held in The Public Hall, 216 Main Street, Billinge WN5 7PE.

Hazel Broatch

Clerk to the Council

PUBLIC SESSION

1. Statement (if any) from Merseyside Police
2. Statements (if any) from Borough Councillors Betts, Murphy and Peers
3. The public may speak of any matters of concern, but the Council may not make any lawful decision during the public session. The public cannot take part at any other time in the meeting.

Please note that Council Meetings are filmed.

Please note that The Clerk is publishing any reports attached on the website along with Agenda unless they are of an exempt nature (Local Government Act 1972).

AGENDA

1. **To receive** any apologies for absence and approve reasons for absence.
2. **To receive** any declarations of interests from Members.

3. To approve the minutes of the meeting held on 21 November 2022 (attached) as correct record

To note the verbal report from the Clerk on progress with the Action Log.

4. Appointments

To resolve appointments to the following vacancies:

4.1 Vice Chair

4.2 Food Bank Working Group – two members needed

4.3 Events Coordination Group – two members needed

5. Parish Councillor Vacancy

To note that the notice about electors right to call an election has been displayed on noticeboards, online, and on St Helens Council website. The Clerk will update the meeting and advise on any steps taken since this agenda was published which will be in line with the Parish Council's co-option policy.

6. Car Parking on Carr Mill Road

To note that issues were raised (at the last meeting) by a member of the public regarding car parking on Carr Mill Road. The member of the public provided evidence of the problems. Borough Cllr S Murphy said she would talk with the Highways Authority about putting down single yellow lines.

To resolve whether further action be taken and if so, what this action would be.

7. Library Service

Long-term

7.1 To note that all households in Billinge were consulted about their views on a community led library service and the analysis of the responses is available on the website. The Parish Council will continue to fight for the existing library to be re-opened and not closed. However it recognises that people want a library service and, if the current library remains closed, that a community led service may be the only way to achieve this.

7.2 To note that a public meeting was held on 5 December 2022 and attended by 19 Members of the Public and 3 Parish Councillors. 2 additional members of the public have since indicated they are willing to get involved. The meeting agreed that 4 members of the public would visit community led libraries in the new year and report back to a further public meeting. The Clerk will update verbally on progress.

Short-term

7.3 To note that the working group has identified a local supplier and installer of book hutches and had a quote. The quote means that two hutches could be funded within the approved budget. One would replace the hutch currently in the Millennium Garden and the other would be located at the top of the village (site to be confirmed). The supplier advised he would not be able to supply and install until the new year.

8. Flooding

To note that the Parish Council has submitted a formal complaint to St Helens Council about the length of time it has taken to action the Section 19 Investigation which is not in compliance with the Council's Policy. The Chair will update the meeting on any response.

To resolve if any further action should be taken.

9. Billinge Medical Practice

To note that Cllr B Bates attended the patient engagement event at the end of November and found it very helpful and informative about the actions being taken to improve the Practice. Parish Council representatives have a further meeting agreed with the Integrated Care Board on 8 February 2023 to follow up on progress.

10. Food Bank Working Group

To note that a meeting will be arranged with representatives of the Church in the new year to discuss how to take forward a Food Pantry. The Church has welcomed and thanked the Parish Council for its offer to work with them on this matter.

11. Community First Responders

To resolve that the Clerk investigate the question raised by Parish Cllr A Armstrong about why Billinge has no community first responders (NW Ambulance Service trained) when other Parishes do and report back to the next meeting.

12. Events

To resolve to thank Billinge Residents Association for their work in organising the food, stalls etc in The Public Hall for the Christmas Tree Lighting in the Millennium Garden.

13. Planning

P/2022/0815/HHFP

45 Main Street

Erection first floor side extension, part garage conversion and canopy to front elevation

To resolve whether to submit any observations.

14. Financial Matters

14.1 To resolve whether to authorise the payments listed on the Schedule of Payments for December 2022 (attached VN 88-102 totalling £)

14.2 To note that St Helens Council are consulting on their Budget proposals for 2023/24 from 1730-1900 on 9 January 2023.

15. Estimates Committee

15.1 To note that the date has been changed to Monday 9 January 2023 at 7.30pm. The Clerk/RFO will have her background report on the Budget 2023/24 with Parish Councillors by end of 20 December 2022.

The Estimates Committee meeting is for all Parish Councillors. It is not open to the public. The recommendations from this meeting will go to the Parish Council Meeting on 16 January 2022 for approval or otherwise.

15.2 To note that the final report on the Budget for 2023/24 will need to be in the public domain by the end of Tuesday 10 January 2023. It will be tight but if Parish Councillors come with any ideas worked up (including implications for the Precept 2023/24) to the meeting on the 9 January 2023 it will be achievable.

16. Green Spaces

16.1 Dam Slacks Play Area – to note that the Clerk is in process of getting quotes for supplying and installing replacement swing set and will report on progress.

16.2 Millennium Garden- to note that the tree works started on 13 December 2022.

17. Clerks Report – for information only