



Billinge Chapel End Parish Council

The Public Hall, 216 Main Street, Billinge WN5 7PE

tel: 01744 902738 mob: 07483 325064

e-mail:clerk@billingeparishcouncil.gov.uk

11 April 2023

Members are summoned to attend a Parish Council Meeting of the Billinge Chapel End Parish Council, on Monday 17 April 2023 at 7.30pm.

This will be held in The Public Hall, 216 Main Street, Billinge WN5 7PE.

Hazel Broatch

Clerk to the Council

PUBLIC SESSION

1. Statement (if any) from Merseyside Police
2. Statements (if any) from Borough Councillors Betts, Murphy and Peers
3. The public may speak of any matters of concern, but the Council may not make any lawful decision during the public session. The public cannot take part at any other time in the meeting.

Please note that Council Meetings are filmed.

Please note that The Clerk is publishing any reports attached on the website along with Agenda unless they are of an exempt nature (Local Government Act 1972).

AGENDA

1. **To receive** any apologies for absence and approve reasons for absence.
2. **To receive** any declarations of interests from Members.

- 3. To approve** the Minutes of the meeting held on 20 March 2023 (attached) as correct record.

To note the verbal report from the Clerk on progress with the Action Log.

4. Parish Councillor Co-Option

To note that qualified people have submitted applications to be co-opted onto the Parish Council to fill the casual vacancy created by the resignation of Anna Armstrong. They will attend the meeting and each give a short presentation about what they feel they would bring to the Parish Council. Their written submissions (giving some background information) have been circulated to Members Only.

The Parish Councillors will vote by a show of hands (having heard what each candidate has said they would bring to the Parish Council). The Clerk will record the count. If there is not a candidate with a majority the Clerk will ask for a second vote. In the event that voting does not result in a majority the Clerk will invite the Chair to exercise his right to have the casting vote.

To note that the co-opted Councillor will be asked by the Clerk/RFO to sign a Declaration of Acceptance of Office and on completion of this will join the meeting as a Parish Councillor.

- 5. To resolve** whether, in accordance with Section 100A(4) of the Local Government Act 1972 members of the public and press be excluded whilst Agenda Item 14 is discussed (likely disclosure of exempt information as defined in Para 1 and 2 of Schedule 12A of the Act).

6. Road Safety

To note the exchange of correspondence (attached) between the Chair and St Helens Council asking specifically about an automated crossing on Main Street near Pingot Road and raising a number of other concerns and **resolve** next steps.

To note that the Clerk cannot find a Minute about an agreement with St Helens Council to install an automated crossing. Emails and Minutes evidence that the need for an automated crossing was discussed. The Parish Council wrote on 15 October 2018 asking for an automated crossing and a Traffic Engineer did a site visit on 19 November 2018.

- 7. Flooding - To note** update from The Chair.
- 8. Carr Mill Road Car Parking -To note** update from The Chair.
- 9. Community Led Library Service – To note** the update from the Clerk and **resolve** next steps if a response from the Eddleston Trust is still outstanding.

10. Events - To note verbal update from Cllr Fiona Gill and Cllr Frank Gill on The Big Help Out Day in celebration of Kings Coronation on Monday 8 May 2023.

11. Review of Policies for 2023/24 - To note update from Cllrs Gardner and Barnes.

12. Dam Slacks Play Area – To note verbal update from the Clerk

13. Organ - to note that Parish Cllr B Bates has gifted an organ to the Parish Council and **to resolve** to thank Cllr B Bates for this gift. The Clerk will add to the Asset Register.

14. Planning

To resolve whether to submit any observations on the following planning application:

P/2023/0183/FUL Erection of a 2no bed detached dwelling

Land to the rear of 111 Carr Mill Road, Billinge

15. Financial Matters

15.1 To resolve whether to authorise the payments listed on the attached Schedule of Payments the final payments for 2022/23 (VN140-142 totalling £2832.45) and the payments for April 2023 (VN 1-6 totalling £3686.53) and **to note** that the payroll system for 2023/24 is in process of being updated so the Clerk will add these (VN 7-9) as soon as possible to the Schedule of Payments and publish before the meeting.

15.2 To note the Budget Report for 2022/23 (attached).

15.3 To note Internal Audit for 2022/23 will take place on 24 April 2023.

15.4 To note that the External Auditors have advised that the Parish Council will form part of their 5% random sample for 2022/23. This means they will do a more detailed examination of the Accounts for 2022/23 than they would normally do.

Members of the Public and Press may be asked to leave the meeting (see Agenda item 5 above) for the following agenda item. Please note that report is attached For Members Only.

16. To resolve whether to award the contract for installation of fire alarm and other related safety equipment to the lowest priced quote (as detailed in report for Members Only).

