



Billinge Chapel End Parish Council
The Public Hall, 216 Main Street, Billinge WN5 7PE
tel: 01744 902738 mob: 07483 325064
e-mail:clerk@billinge parishcouncil.gov.uk

12 December 2023

Members are summoned to attend a Parish Council Meeting of the Billinge Chapel End Parish Council, on Monday 18 December 2023 at 7.30pm.

This will be held in The Public Hall, 216 Main Street, Billinge WN5 7PE.

Hazel Broatch

Clerk to the Council

PUBLIC SESSION

1. Statement (if any) from Merseyside Police - latest crime statistics circulated.
2. Statements (if any) from Borough Councillors Betts, Murphy and Peers
3. The public may speak of any matters of concern, but the Council may not make any lawful decision during the public session. The public cannot take part at any other time in the meeting.

Please note that Council Meetings are filmed. Please note that The Clerk is publishing any reports attached on the website along with Agenda unless they are of an exempt nature (Local Government Act 1972).

AGENDA

1. **To receive** any apologies for absence and approve reasons for absence.
2. **To receive** any declarations of interests from Members.
3. **To approve** the Minutes of the meeting held on 20 November 2023 (attached) as a correct record. **To note** the verbal report from the Clerk on progress with the Action Log.

4. Community Improvements 2023/24

5.1 Community Flood Resilience - **To note** verbal update.

5.2 Dam Slacks - **To note** verbal update from the Working Group and **resolve** what further action if any needs to be taken.

5.3 Defibrillator - **To note** the grant application was successful. Seven Hundred and Fifty Pounds (the matchfunding which was raised by the community) was transferred to the Parish Council's Bank Account. The Parish Council then transferred the £750 plus VAT to London Hearts (a registered charity) who are managing the defibrillators/grants on behalf of the Government. The defibrillator was delivered on 1/12/23 to The Billinge Arms (where it is going to be installed by a qualified electrician on the exterior of the building to enable 24/7/365 access). It is expected that the balance of community raised funds will pay for the installation.

To note that once installed training will be needed. The defibrillator will also need to be registered with the Ambulance Service who could also advise on training needs. A report will be brought to a future meeting if there are any implications for the Parish Council.

5.4 Community Led Book Service

To note the Clerk will report on progress with the Eddleston Trust finalising a lease agreement with Book Cycle.

To note any progress reports from the Borough Councillors following discussions with St Helens Council about the library building.

5.5 Food Pantry - **To note** that St Aidans Church has opened St Aidans Food Pantry. It is open to everyone. It costs £5 per year and £3 per visit for 15 items. It is open every Friday 1130- 1400. The grants made by the Parish Council to help set up the Food Pantry played a key role in enabling it to happen.

5.6 Community Events

Childrens Remembrance Service and The Remembrance Service at St Aidans Church

To note that the Chair (on behalf of the Parish Council) has received a letter from Connor McGinn MP thanking it for its contribution to the above events.

The Christmas Tree Lighting took place on Friday 8 December 2023

To note that the Chair turned on the lights. She took the opportunity to thank the resident who had donated the Christmas Tree and those who donated their time and equipment to fell the tree, transport it, and install it in the Millennium Garden.

To note that the Chair also thanked the Billinge Residents Association for the stalls/refreshments etc they put on in The Public Hall in support of the Lighting 2023.

Annual School Childrens Christmas Poster Competition 2023

To note that the Chair is attending the three schools to give the prizes to the overall winner and six runner ups from each school before they break up for Christmas. The 21 winning posters are all excellent and can be seen in The Public Hall.

Best of Billinge Citizenship Award 2024

To note that the working group had an initial meeting on 5/12/23. Cllr Frank Gill will report.

5. Planning

To resolve whether to make any observations on the following applications:

P/2023/0667/HHFP 56 Clifton Road Demolition of existing garage and erection of a single storey rear extension, two storey side extension, rear dormer, additional front dormer and a new front porch.

P/2023/0689/HHFP 93 Carr Mill Road Erection of a Detached Garage

To note The Planning Authority granted permission to the following application:

P/2023/0582/HHFP 55 Claremont Road

To note The Planning Authority refused permission to the following prior approval:

P/2023/0583/TELPA The Old Barn, Blackley Hurst Farm

To note the following application was withdrawn:

P/2023/0575/FUL Little Houghwood Farm, Red Barn Road

6. Financial Matters

6.1 To note and resolve whether to approve amendment to November 2023 Schedule of Payments VN 79-91 which, in error, reported a total of £4029.61 which should have been £4027.61. VN 80 should have read £14.64 not £16.64 . If approved, to authorise the Chair to sign the revised Schedule of Payments for November 2023.

6.2 To note the interim audit for financial year 2023/24 has been completed. The final internal audit will be done after the end of the financial year. The Clerk/RFO will report on a matter raised to the Estimates Committee at its meeting on 8 January 2024 at 7pm with the aim to bring recommendations to the Parish Council Meeting on 15 January 2024 as part of the Budget Proposals for 2024/25.

6.3 To resolve whether to authorise the payments listed on the attached Schedule of Payments VN92 – VN101 totalling £3341.07 for December 2023 (which includes £1140.00 (VN92-VN94) S137 expenditure).

6.4 To note the Clerk/RFO will report on any implications of the issues that she has been having with the memory failure of the laptop and **to resolve** what the next steps are based on any expert advice the Clerk/RFO has had (note this may include having to replace the laptop).